

FIRE STATION BUILDING MINUTES

June 16, 2026

Virtual Meeting

MEMBERS PRESENT: Ms. Abby Hurlbut, Chief Don Stats, Lt. Jon Burt, Mr. Mark Hall, Mr. Mike Gilleberto, Mr. Joe Parisi, Mr. Tim Sutherland, Mr. David Rudloff and Mr. Nick Masse (5:15pm).

OTHERS PRESENT: Mr. David Harlow and "Guest"

Meeting called to order at 5:05 P.M.

MINUTES

- A motion was made by Mr. Rudloff and seconded by Mr. Hall to accept the minutes of 5/4/26. **VOTE: UNANIMOUS.**
- A motion was made by Chief Stats and seconded by Mr. Rudloff to accept the minutes of 5/27/26. **VOTE: UNANIMOUS.**

The committee met to discuss the articles that passed Town Meeting and the next steps to be taken by the committee. The Town voted in favor of site access, testing and evaluation of the properties at 84/86 Main Street and 73/75 Main Street. The Town has sent letters to the property owners to provide an update on the Town Meeting decisions. These letters included a deadline date. If there are no responses from the owners, further action will be taken. Funds allocated for site testing and evaluation will not be available until after the start of the new fiscal year on July 1.

Ms. Hurlbut asked Mr. Masse to investigate any testing that had been done to 86 Main Street. If there was anything filed with the Town. Mr. Masse and Mr. Rudloff to work together to gather information from DEP and EPA on the proposed sites.

Ms. Hurlbut to work with Vertex OPM Mr. Bryan Fors to review and update the schedule. Ms. Hurlbut will also contact the Conservation Commission and Health Departments to collect data on the proposed sites.

There was a conversation about October Town Meeting and whether the committee would be in the position to ask for project funding. The consensus of the committee was that when the project was brought before Town Meeting, that it should be with a complete design package. What is proposed to build, the size and scope. Timing for October TM could be tight with deadlines in July/August. Project could be bumped to June Town Meeting or a Special Town Meeting could be discussed. The committee will work with the OPM to develop a schedule that would work backwards from Town Meeting. It is difficult to develop further design without knowing the planned site. The committee will need to make decisions on HQ vs substation and on the recommended site selection. The Fire Station building committee is advisory and will make recommendations. Select Board will vote final determination.

Additional funds for OPM could also be needed. The committee may add this funding request to October Town Meeting. Ms. Hurlbut will communicate with Vertex and Tecton to determine funding needs through the design phase.

Chief Stats stated that once the committee has the location, they will need to formalize the plans within the committee. Renditions will need to be done well in advance of Town Meeting and shared with the community.

Mr. Burt asked if the request for project funds would include renovations to the current Fire Station. Would it be included in the same warrant articles? The MRI report recommended looking at both projects at the same time. That determination will be made by the Select Board. Chief Stats thought it will be important to educate the public about the extended project and the needs of the current station in addition to the West Side station. He feels that everyone needs to be made aware upfront of all the expenses. Mr. Masse thought the timeline would be to work on the new station first and then go back to work on the current station. Mr. Masse also noted that it is important to review consultant contracts to make sure they have performed the tasks required prior to payment.

Next meeting was set for 7/7/26 at 5pm.

ADJOURN

- A motion was made by Chief Stats, seconded by Lt. Burt, to adjourn at 5:50 P.M.
VOTE: UNANIMOUS.

Approved _____ Date _____